



# Uintah School District

## Board of Education

Kurt Case, President • Robin McClellan, Vice President  
Dave Chivers, Member • Sarah Lamb, Member • Harlan "Scoot" Wilkins, Member

### FY 2020/2021 BUDGET CALENDAR

**January 17, 2020 (Fri.) 10:00 a.m.** – School Staffing presented to Directors

**Week of Jan 20, 2020 (Week) By Appointment** – School Staffing sheets will be given to each principal.

**January 30 & 31, 2020 (Thurs. & Fri.)** – Survey for trainings, programs and other items not capital or FTE related. Second for Capital Outlay Requests.

**January 30 & 31, 2020 (Thurs. & Fri.)** – Survey for Capital Outlay Requests Maintenance and Technology

**February 6 or 7, 2020 (Thurs. @ 1:00 p.m. or Fri. @ 8:00 a.m.)** – Budget Meeting for all Budgets and Capital Outlay – *Required to attend one of the meetings.*

**February 12, 2020 (Wed.)** – 1<sup>st</sup> Public Presentation of School Fees at February Board Meeting. Student Fee Request changes presented to Board of Education for Approval – *Requestors must be present.*

**February 20, 2020 (Thurs.) End of Day** – Budget packages due to Business Office Accountants (Let the business department know of any issues by this date).

**February 24, 2020 (Mon.) End of Day** – All Capital Outlay requests due to Maintenance and Technology (Electronic)

**March 6, 2020 (Fri.) 4:00 p.m.** – Capital Outlay Committee Meeting to Develop Recommendation for Directors. (Meeting w/Coordinators and Purchasing)

**March 11, 2020 (Wed.)** – 2<sup>nd</sup> Public Presentation of School Fees at March Board Meeting. Student Fee Request changes presented to Board of Education for Approval – *Requestors must be present.*

**March 12, 2020 (Thur.)** – All programs finalized and ready for first review

**March 13, 2020 (Fri.) 9:00 a.m.** – Capital Outlay Requests made available to Directors.

**Week of March 30, 2020** – Board of Education will be provided a list of Capital Outlay Requests on OneDrive with weekly budget file update.

**April 15, 2020 (Wed.) 4:00 p.m.** – Budget Work Session with Board of Education – Summary of Budget Changes/Balance (if necessary)

**April 15, 2020 (Wed.)** – Board of Education to approve Capital Outlay – *Requestors must be present.*

**April 17, 2020 (Fri.)** – All programs finalized after board review

**April 23, 30, May 7, 2020 - 4:30-5:30 p.m.** – Negotiation Meetings with both Associations.

**April 28, 2020 (Tue.)** – Tentative budget will be available for public review at Business Administrator's Office.

**May 13, 2020 (Wed.)** – Adoption of 2020-2021 Tentative Budget and Board Meeting Schedule.

**May 27, 2020 (Wed.)** – Public Budget Hearing

**May 27 & June 3, 2020 (Wed.)** – Budget adoption advertised in local paper.

**June 1, 2020 (Mon.)** – The final budget will be available for public review at Business Administrator's office

**June 17, 2020 (Wed.)** – Final Budget Adoption. If the approved tax rate exceeds the certified tax rate, a truth in taxation hearing would be necessary in August.

Jaime Leyba, Interim Superintendent • Jason Johnson, Business Administrator  
635 West 200 South • Vernal, UT 84078-3099  
435.781.3100 • 435.781.3107 fax  
www.uintah.net



"Success for Every Student"